

Notice of meeting and agenda

Finance and Resources Committee

10.00 am, Tuesday, 20th June, 2023

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of the Finance and Resources Committee of 25 April 2023 9 - 20
- submitted for approval as a correct record

5. Forward Planning

- 5.1 Work Programme 21 - 28
- 5.2 Rolling Actions Log 29 - 42

6. Business Bulletin

- 6.1 Business Bulletin 43 - 70

7. Executive Decisions

7.1	Lessons Learned Exercise by CLT on the 23/24 budget setting process – Report by the Executive Director of Corporate Services	71 - 74
7.2	Annual Report - Debt Write Off – Report by the Executive Director of Corporate Services	75 - 84
7.3	Financial Strategy and Medium-Term Financial Plan (MTFP) – Report by the Executive Director of Corporate Services	85 - 102
7.4	Procurement Delivery Plan 2023/24 – Report by the Executive Director of Corporate Services	103 - 116
7.5	Review of Contract Standing Orders – Report by the Executive Director of Corporate Services	117 - 148
7.6	Non-Domestic Rates - Empty Property Policy – Report by the Executive Director of Corporate Services	149 - 158
7.7	Award of Contract for Project Management, Site Supervision and Technical Consultancy Services for North Bridge Refurbishment Project – Report by the Executive Director of Place	159 - 164
7.8	Award of Flexible Framework Agreement for Sports and Physical Activities for Children and Young People – Report by the Executive Director of Children, Education and Justice Services	165 - 172
7.9	Award of Contracts for Holiday Support for Disabled Children and Young People – Report by the Executive Director of Children, Education and Justice Services	173 - 180
7.10	Bed Base Review – Drumbrae Care Home – Report by the Chief Executive	181 - 198
7.11	Resource to support the Edinburgh Integration Joint Board Medium Term Financial Strategy – Report by the Chief Executive	199 - 202
7.12	Health and Social Care Contract Extension Report – Report by the Chief Executive	203 - 210
7.13	Under 22 Concessionary Travel on Trams - referral from	211 - 218

8. Routine Decisions

8.1	Workforce Dashboard – Report by the Executive Director of Corporate Services	219 - 228
8.2	Workforce Deep Dive – Hard to Fill Roles – Report by the Executive Director of Corporate Services	229 - 236
8.3	Award of Contract for London Road Capital Improvement Project – Report by the Executive Director of Place	237 - 242
8.4	Contract Award Framework Agreement for the Hire of Operated Plant for Road Operations – Report by the Executive Director of Place	243 - 252
8.5	Commercial Property Portfolio - Response to Motion by Councillor Ross – Report by the Executive Director of Place	253 - 264
8.6	Summary Report on Property Transactions concluded under Delegated Authority – Report by the Executive Director of Place	265 - 302
8.7	Former Castlebrae High School, Craigmillar - Proposed Transfer to Housing Revenue Account – Report by the Executive Director of Place	303 - 306
8.8	Lauriston Castle Gate House and Garden - Proposed Lease and Restructure – Report by the Executive Director of Place	307 - 310
8.9	2a Greendykes Road, Edinburgh - Proposed New Lease – Report by the Executive Director of Place	311 - 314
8.10	54 Glenalmond Place, Edinburgh - Proposed New Lease – Report by the Executive Director of Place	315 - 318
8.11	1 (Flat 2) Hailesand Gardens, Edinburgh - Proposed New Lease – Report by the Executive Director of Place	319 - 322
8.12	101 Canongate Edinburgh - Proposed New Lease – Report by the Executive Director of Place	323 - 326

8.13	Unit 33 The Loan, Viewforthbank Industrial Estate, South Queensferry - Proposed Lease Extension – Report by the Executive Director of Place	327 - 330
8.14	Land at 97a Lanark Road, Edinburgh - Proposed Disposal – Report by the Executive Director of Place	331 - 334
8.15	47a Cockburn Street, Edinburgh - Proposed Disposal – Report by the Executive Director of Place	335 - 338
8.16	Land at Groathill Road, Edinburgh - Proposed Disposal – Report by the Executive Director of Place	339 - 342
8.17	Land at Shawfair, Edinburgh - Proposed Disposal – Report by the Executive Director of Place	343 - 346
8.18	Land at Firrhill Crescent, Edinburgh - Proposed Disposal – Report by the Executive Director of Place	347 - 350
8.19	Land at Claylands Road, Newbridge - Proposed Disposal – Report by the Executive Director of Place	351 - 354
8.20	Community Transport Grants - Consultation of Public Social Partnership – Report by the Executive Director of Place	355 - 360
8.21	Strategy for Provision of Passenger Transport Services – Report by the Executive Director of Place	361 - 366

9. Motions

- 9.1** None.

10. Resolution to Consider in Private

- 10.1** The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the

Act.

11. Private Reports

- | | | |
|-------------|--|-----------|
| 11.1 | Miscellaneous Debt Write Off Report – Report by the Executive Director of Corporate Services | 367 - 376 |
| 11.2 | Lauriston Castle Trust – Report by the Executive Director of Corporate Services | 377 - 382 |
| 11.3 | Council’s Social Care and Criminal Justice Operating System Replacement – Report by the Executive Director of Corporate Services | 383 - 482 |

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Mandy Watt (Convener), Councillor Graeme Bruce, Councillor James Dalgleish, Councillor Phil Daggart, Councillor Euan Hyslop, Councillor Lesley Macinnes, Councillor Alys Mumford, Councillor Vicky Nicolson, Councillor Neil Ross, Councillor Alex Staniforth and Councillor Lewis Younie.

Information about the Finance and Resources Committee

The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Finance and Resources Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Taylor Ward and Rachel Gentleman, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email taylor.ward@edinburgh.gov.uk / rachel.gentleman@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

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